

Zeal Performing Arts Studio

Updated Covid-19 Procedures

October 14, 2020

I. Drop Off/Pick Up

- **DROP OFF:** As colder weather approaches, dancers are encouraged to wait in their vehicles until the start of class
 - **CAR LINE:** Students can be dropped off directly at the curb
 - **PARKING LOT:** Students may wait in parked vehicles with their parent or guardian. However, a parent or guardian must then accompany the students to our “Outdoor Waiting Room” Rotunda Area to ensure their safe arrival.
- **PICK UP:** As a reminder, all classes are ending approximately 5 min. Early to allow time for sanitizing between transitions. Please plan your arrival accordingly.
 - **CAR LINE:** Students can be picked up directly at the curb. Students will not be released to a vehicle until a staff member confirms the identity of the driver.
 - **PARKING LOT:** If vehicle is parked, a parent or guardian must walk to “Outdoor Waiting Room” to claim their student. NO student will be allowed to wander into the parking lot unaccompanied.

II. Outdoor Breaks

- **YES!** We will continue to have outdoor breaks. We are very lucky to have a covered outdoor area and will continue to use it as long as weather permits. We are currently working to provide **2 Large Heaters** in the “Outdoor Waiting Room” Rotunda Area. Students are encouraged to bring layers (sweatpants, jackets, etc.) and will be given time to dress before going outside for mask/water breaks

III. Virtual Class via Zoom

- Recognizing that more students may need to quarantine due to potential exposure or in preparation for holiday travel plans, we have made some changes to our Zoom Infrastructure.
 - Zeal Performing Arts Studio now has **THREE ZOOM ACCOUNTS:** One for each dance studio (labeled “Pink”, “Green” and “Red”)
 - Dancers will sign into the appropriate class based on the STUDIO where the class normally takes place. These new codes will become effective **OCTOBER 19, 2020:**
 - **PINK:** 401-646-3424
 - **GREEN:** 820-101-0450
 - **RED:** 622-007-7651

IV. Cubby Policy - Storage of Gear

- Recognizing that Dancers will need to bring more “gear” in cold weather (jackets, boots, etc.) we have spread our storage cubbies out around the edges of each studio

- Dancers will be assigned a numbered cubby to place their things away from other students
- Cubbies are sanitized after each class

V. Response to Illness, Mandated Quarantine, or Positive Test Result

If a Dancer or Staff Member (or a <u>household member</u> of either) is experiencing...	The Dancer or Staff Member must:	And ZEAL Performing Arts Studio will:
<p>LEVEL 1 ANY symptoms of illness (not exclusive to Covid-19):</p> <ul style="list-style-type: none"> • Fever (100.4° Fahrenheit or higher), chills, or shaking chills • Cough (not due to other known cause, such as chronic cough) • Difficulty breathing or shortness of breath • New loss of taste or smell • Sore throat • Headache (<i>when in combination with other symptoms</i>) • Muscle aches or body aches • Nausea, vomiting, or diarrhea • Fatigue, when in combination with other symptoms • Nasal congestion or runny nose (<i>not due to other known causes, such as allergies</i>) 	<ul style="list-style-type: none"> • WHEN IN DOUBT, STAY OUT! Stay at home until symptom-free for 72 hours • Notify ZEAL of absence via email (info@zealpas.com) • Attend class on Zoom if possible • Consider clinical testing for Covid-19 • Notify ZEAL if illness progresses to quarantine or Covid-19 diagnosis immediately 	<ul style="list-style-type: none"> • Continue consistent cleaning procedures • Provide Virtual Class option via Zoom
<p>LEVEL 2 Asked to Quarantine due to potential exposure (but is currently asymptomatic)</p>	<ul style="list-style-type: none"> • Notify ZEAL immediately • Stay out of studio for at least 14 days from last day of possible exposure • Attend all classes via Zoom • Provide a Negative COVID-19 Test AND be symptom free for over 72 hours before returning to the studio • Notify ZEAL if symptoms develop or 	<ul style="list-style-type: none"> • Interview the Dancer/Staff Member/Family to gather details about date of potential exposure to determine extent of potential spread within studio • Notify the class(es) that the Dancer/Staff Member attended after time of potential exposure

	<p>testing confirms Covid-19 diagnosis</p>	<ul style="list-style-type: none"> ○ ZEAL will respect the privacy and confidentiality of any Dancer/Staff Member/Family in quarantine. We will inform others of a potential second-hand exposure out of an abundance of caution so that other families may choose to self-quarantine or seek testing. However we WILL NOT release names or any personally identifiable information ● Provide Virtual Class Option Via Zoom for those wishing to self-quarantine (Live class will continue)
<p>LEVEL 3 Confirmed diagnosis of Covid-19</p>	<ul style="list-style-type: none"> ● Notify ZEAL immediately ● Stay out of studio! Attend all classes via Zoom if possible ● Provide a Negative COVID-19 Test AND be symptom free for over 72 hours before returning to the studio 	<ul style="list-style-type: none"> ● Interview the Dancer/Staff Member/Family to gather details about date of potential exposure to determine extent of potential spread within studio ● Notify the entire studio that an individual has tested positive for Covid-19 with as much detail as possible, while still maintaining privacy and confidentiality of those effected. ● Separately notify class(es) that the Dancer/Staff Member attended after time of exposure <ul style="list-style-type: none"> ○ ZEAL will respect the privacy and confidentiality of any Dancer/Staff Member/Family in this situation. We will inform others of confirmed close contact to a Covid Positive individual to

		<p>initiate mandatory-quarantine and testing. However we WILL NOT release names or any personally identifiable information</p> <ul style="list-style-type: none"> All classes will go Virtual via Zoom for at least 24 hours after notification of a positive result to allow for deep cleaning, contact tracing and notification of proper authorities.
Traveling Out of State	<p>Before returning to the studio, follow the guidelines set by the state via the following link: https://www.mass.gov/info-details/covid-19-travel-order; notify ZEAL if you need to quarantine for 14 days and if so, follow procedures under “Asked to Quarantine”</p>	<p>If required to quarantine, and as long as you have NOT returned back to the studio before quarantining, ZEAL will NOT notify anyone of the quarantine</p>

VI. Q & A

- *In what situation would the studio close to in-person instruction?*
 - We are committed to keeping our doors open, but we are more committed to the health and safety of our students and staff. We will close the studio to in-person instruction (hopefully temporarily) if we have multiple students test positive for Covid-19 during the same time period OR state cases rise to the point that the state mandates closure of extra curricular activities. All classes would remain available Virtually via Zoom.
- *Do you have a Lost and Found?*
 - Anything left in the studio at the end of the night will be collected and placed in a storage bin. The bin will be outside the studio during class hours. Anything left after a week will either be thrown away or donated, so please notify the studio immediately if you think something may have been left behind!
- *Can I borrow shoes?*
 - Shoes are available to borrow and can be found on a cart outside the studio during class hours. For safety reasons, staff will no longer help with shoe fittings. We ask that if you need to borrow shoes, parents and students should sanitize their hands before going through the shoe bin and any shoes that were tried on or used should be placed in the "used shoe basket" next to the cart so they can be disinfected.

- *What are your cleaning/sanitizing procedures?*
 - All of the studio rooms, bathrooms and lobby are equipped with a sanitation station, which will soon include automatic hand sanitizers and disinfecting wipes and spray. Upon entering the studio, everyone MUST use hand sanitizer (This includes re-entering the studio after an outside break). All students are required to use hand sanitizer upon entering the studio room after using the bathroom, even after washing their hands, as an additional safety precaution. All studio floors and high contact areas are sanitized in between classes and overnight, in addition to the weekly deep cleaning that is done. We appreciate your patience while waiting for the floors to be cleaned in between classes as we know this can result in classes ending a little early or getting a slightly later start! Studio bathrooms are cleaned throughout the duration of class hours.